Creating Projects in e4usa MyDesign®

This guide describes how to create a project for an assigned class in the MyDesign® Stand-alone version.

Written By: Michael Bitner

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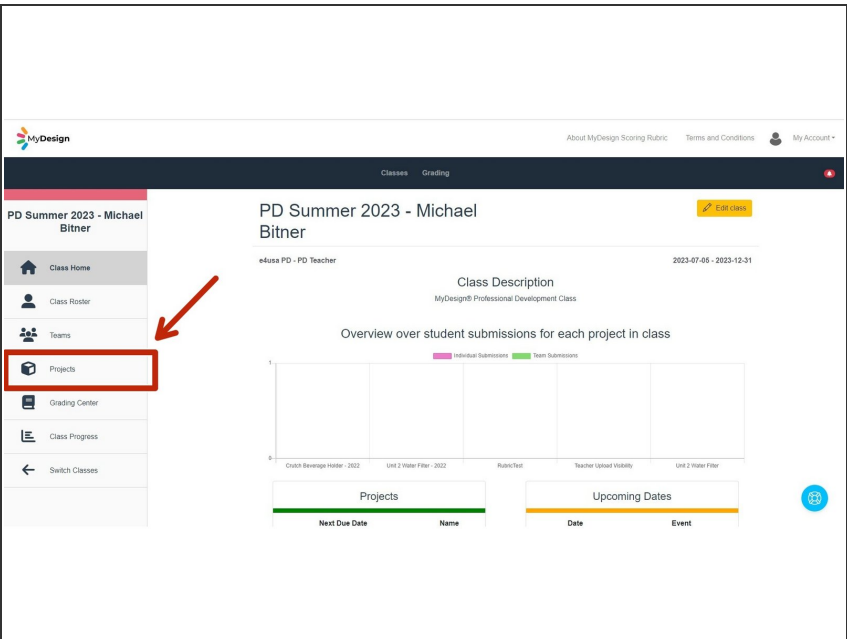
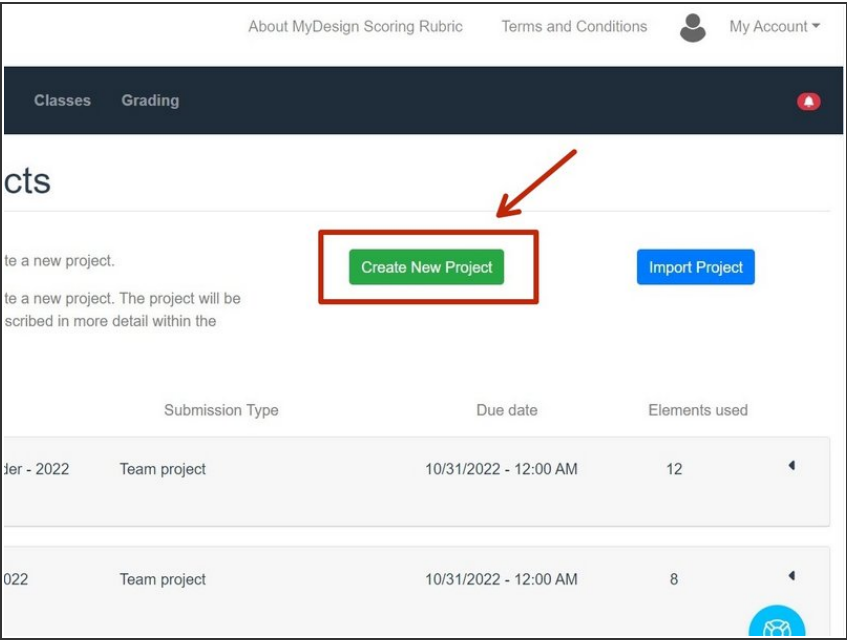## Step 1 — Select a Class for Creating a Project
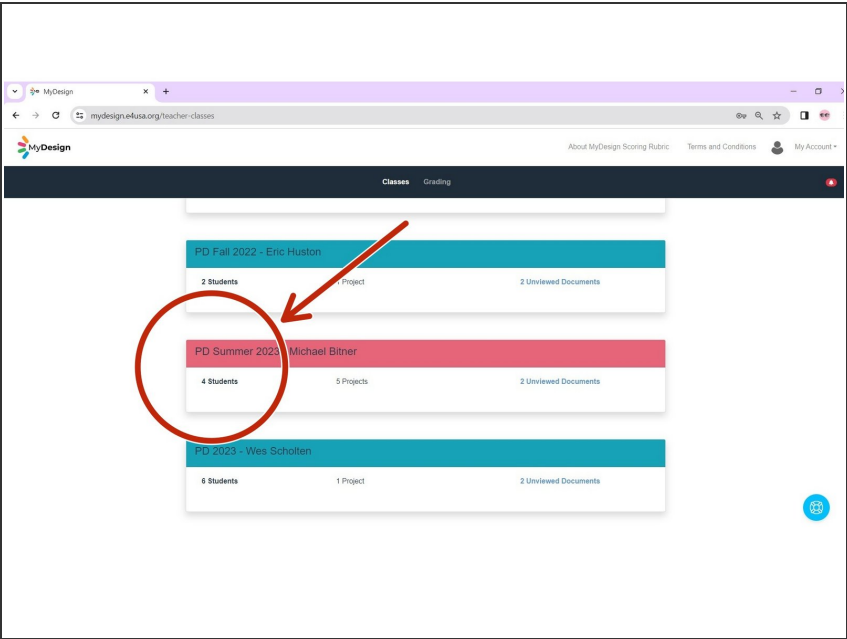
- Select anywhere within the desired Class card
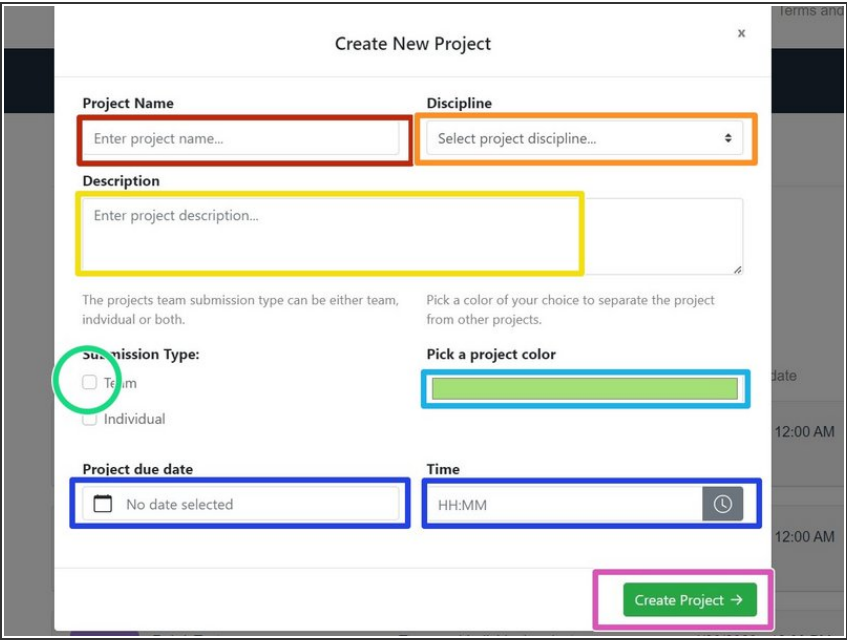
Step 2 — Working with Projects

- The Class Home page appears
- Select **Projects**

Step 3 — Create Project

- The Manage Projects screen appears

- Select **Create New Project**

Step 4 — Define Project Level Information

- Enter **Project Name**: "Unit 2 Water Filter"

- Select "Other Design" from dropdown menu for project **Discipline**

- Copy and paste this project **Description**: You're on a three-day trip to a remote location and haven't taken any water with you. There is a stream nearby but the water is not potable. Your task is to design a personal water filtration device that can be built using

materials found nearby, those materials to be supplied by the teacher.

- Select "Team" for **Submission Type**. Do not select "Individual"

- Select royal blue for **Pick a project color**

- Enter October 31, 2022 12:00 Noon for **Project due date** and **Time**

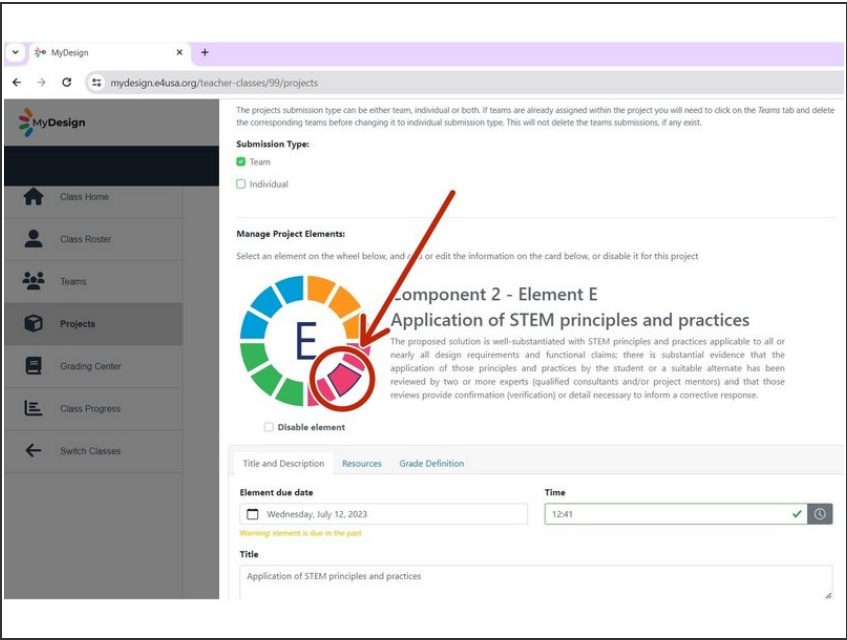- Select **Create Project**

Step 5 — Modify a Project
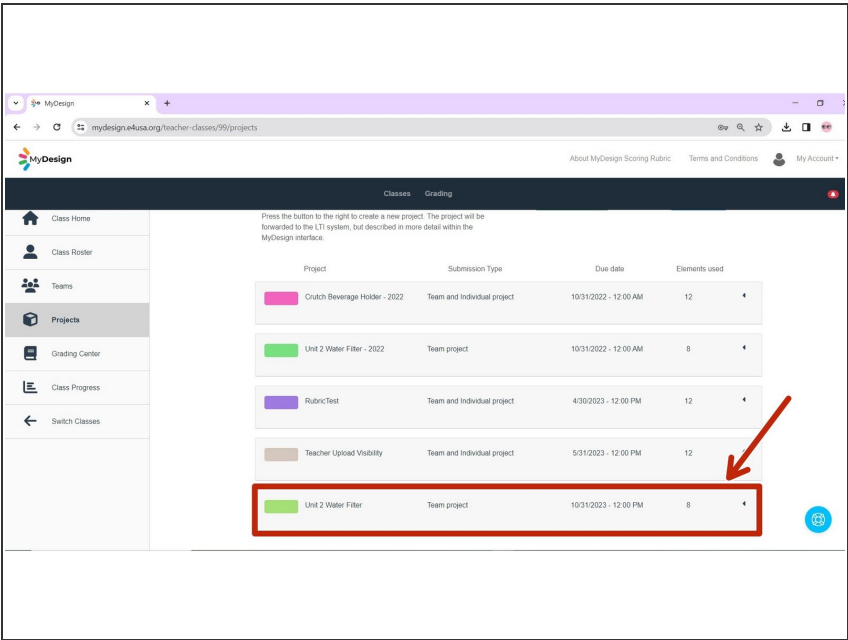
- The Manage Projects screen returns with the new project displayed

- Select anywhere within the project card to modify the project

Step 6 — Edit a Project
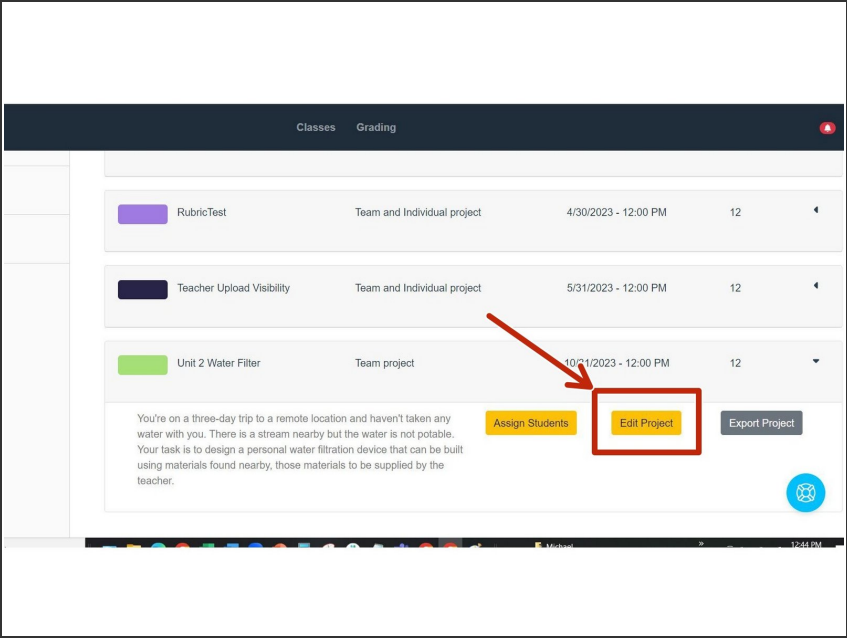
- Select **Edit Project**

Step 7 — Manage Element Work Assignments

- Scroll down popup window to view **Manage Project Elements**
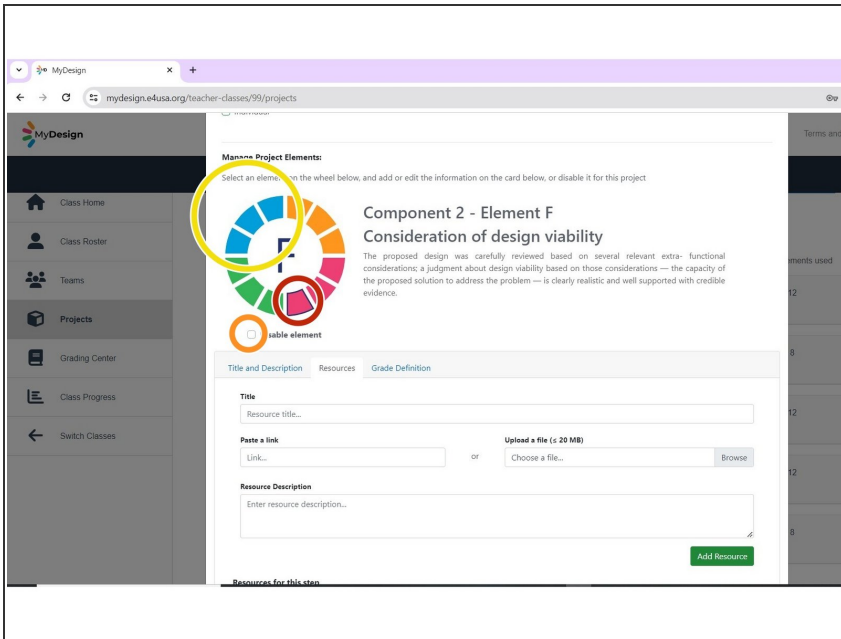
- Select "Element E" on the **color wheel**

Step 8 — Define Element Assignments

- Accept or modify default **Element due date** and **Time**

- Accept or modify default EDPPSR **Title** and **Description**

- Select **Resources**

Step 9 — Add a Resource

- Enter resource **Title**: Scientific Article on Water Filter Materials

- Copy and paste https://go.e4usa.org/mydesign-waterfilte... into **Paste a link**

- Enter **Resource Description**: This scientific article will provide background on filter materials.

- Select **Add Resource**

- Select **Save** to save the project

Step 10 — Disable Elements

- Select "Element F" on the **color wheel**

- Select **Disable element**

- Repeat to **Disable element** for J, K and L

Step 11 — Grading Definition Table
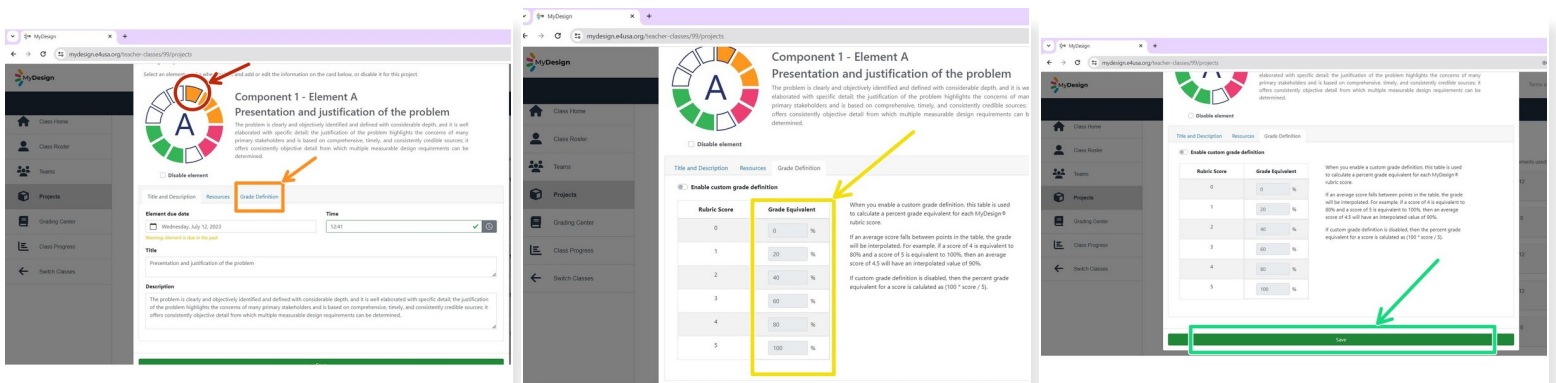
- Select any **Element**

- The teacher can modify a table of Scores vs Grades for the project. Select **Grade Definition**.

- Enter **Grade Equivalents** (in percentages) for each of the 0 - 5 scores.

- Select **Save** to save the project edits.

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